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| Rutland Windsor Supervisory Union<br>Ludlow Elementary School District<br>Mount Holly Elementary School District<br>Plymouth School District<br>Union #39 School District | <b>STUDENT MEDICATION</b> | <b>POLICY: F6</b> |
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**Policy**

It is the policy of the Rutland Windsor Supervisory Union, Ludlow Elementary School District, Mount Holly Elementary School District, Plymouth School District and Union #39 School District (hereinafter “District”), to have procedures in place to ensure compliance with laws and regulations governing the possession, administration and storage of prescription and non-prescription medications needed by students at school or during school sponsored activities.

**I. Procedure**

**A.** The Superintendent or designee will develop procedures governing the possession, administration, and storage of medication needed by any student during the school day or during school sponsored activities. The procedures will comply with the following:

1. Medication may be given by the school nurse, or person designated and trained by the school nurse, upon written orders from a physician, and upon written request of a student’s parent or guardian that the School District comply with the physician’s order. The physician’s orders must detail the name of the student, the drug, dosage, time interval the medication is to be taken, diagnosis and reason for giving.
2. Medication must be brought to school in a container labeled by the pharmacy or physician and stored by the school nurse or designee in a secure storage place.
3. Students with life threatening situations or with asthma, whose parents or guardians comply with all of the requirements of ACT 175 of 2008, shall be permitted to possess and self-administer emergency medications at school, on school grounds, on school-provided transportation, and/or during school-related programs.
4. Non-prescription medication must be accompanied by a written request from the parent or guardian of a student bringing such medication to school. The request must contain assurances that the student has suffered no previous ill effects from the use of said medication. Medication must be left in the custody of the school nurse or person designated and trained by the school nurse.
5. The school shall provide an opportunity for communication with the pupil, guardian, and physician regarding the efficacy of the medication administered during school hours. In the case of medication possessed by students with life threatening allergies, or with asthma, the school shall provide forms for parents to submit authorizing possession of the medication and releasing the school from liability as a result of any injury arising from the student’s self-administration of the emergency medication.

*Legal References: Act 175 of 20085, 16 V.S.A §12387*

| <b>District:</b>                       | <b>Reviewed only</b> | <b>Date Warned</b> | <b>Date Adopted</b> | <b>Replaces Policy</b> |
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| Rutland Windsor Supervisory Union      |                      | September 7, 2008  | October 2, 2008     | n/a                    |
| Ludlow Elementary School District      |                      | September 19, 2008 | October 1, 2008     | JH                     |
| Mount Holly Elementary School District |                      | September 4, 2008  | September 15, 2008  | JH                     |
| Plymouth School District               |                      | September 25, 2008 | October 7, 2008     | JH                     |
| Union #39 School District              |                      | September 6, 2008  | September 17, 2008  | JG                     |