

Rutland Windsor Supervisory Union Ludlow Elementary School District Mount Holly Elementary School District Plymouth School District Union #39 School District	PUPIL PRIVACY RIGHTS: STUDENT SURVEYS	Policy: F27
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POLICY

It is the policy of the Rutland Windsor Supervisory Union, Ludlow Elementary School District, Mount Holly Elementary School District, Plymouth School District and Union #39 School District (hereinafter “District”) to comply with the provisions of the Federal Pupil Privacy Rights Amendment (PPRA) governing the administration of certain student surveys, analyses or evaluations funded in whole or in part by the U.S. Department of Education.

I. Policy

No Student shall be required, without parental consent, to take part in a survey, analysis, or evaluation funded by the U.S. Department of Education that reveals information concerning:

- A.** Political affiliations or beliefs of student or a student’s parents;
- B.** Mental or psychological problems of student or student’s family;
- C.** Sex behaviors or attitudes;
- D.** Illegal, anti-social, self-incriminating and demeaning behavior;
- E.** Critical appraisals of other individuals with whom student respondents have close family relationships;
- F.** Legally recognized privileged or analogous relationships, such as those of lawyers, physicians or members of the clergy;
- G.** Income (other than that required by law to determine eligibility for participation in a program for receiving financial assistance under such program); or
- H.** Religious practices, affiliations, or beliefs of the student or the student’s parents.

Parents shall have the right to inspect any survey created by a third party before the survey is administered or distributed to student. Requests for inspection shall be in writing, and shall be made in sufficient time to allow a response at least two weeks in advance of any survey to be given.

Parents shall be notified at least annually, at the beginning of the school year or when enrolling students for the first time in district schools of this policy. The notification shall explain that parent/guardians or students 18 years of age or older, have the right to “opt out” of the following activities:

- a.** Collection, disclosure and use of personal information gathered from students for purpose of marketing or selling that information. This does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating or providing education services for, or to students such as:
 - i.** College or other postsecondary education recruitment, or military recruitment;
 - ii.** Book clubs, magazines and programs providing access to low cost literary products;
 - iii.** Curriculum and instructional materials used in schools;
 - iv.** Tests and assessments;
 - v.** Student recognition programs; and
 - vi.** The sale by students of products or services to raise funds for school-related activities.
- b.** The administration of any survey that includes the subject areas listed above; or
- c.** The administration of any non-emergency, invasive physical examination or screening that is required as a condition of attendance, administered by the school not necessary to protect the

immediate health or safety of a student or other students and not otherwise permitted or required by state law.

Parents shall be notified, through U.S. Mail, email or other means, at least annually at the start of each school year of the specific or approximate dates of any activities described in a-c above, and shall be provided an opportunity to “opt out” of participation in those activities.

Parents shall have the right to inspect, upon request, any instructional material used as part of the education curriculum.

The superintendent or his/her designee shall develop administrative procedures as required to ensure implementation of this policy.

II. Definitions

- A. **Invasive Physical Examination:** means a medical examination that involves the exposure of private body parts or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision or scoliosis screening.
- B. **Personal Information:** means individually identifiable information including a student’s or parent’s name, address, telephone number, or social security number.
- C. **Instructional Material:** means instructional content that is provided to a student, regardless of format. It does not include tests or academic assessments.
- D. **Parent:** means a natural or adoptive parent, a legal guardian or other person standing in loco parentis (such as a grandparent or step-parent with whom the child lives, or a person who is legally responsible for the welfare of the child.)

Legal Reference(s): Protection of Pupil Rights, 20 USC §1232h

District:	Review only	Warned	Adopted	Replaces Policy
Rutland Windsor Supervisory Union		September 22, 2006	October 5, 2006	same
Ludlow Elementary School District	January 5, 2011			
Mount Holly School District	January 5, 2011			
Plymouth School District	April 27, 2011			
Union #39 School District	January 5, 2011			